**Rossville Parent / Student Handbook**

**2019 – 2020**

**Rossville School Mission:**

Recognizes the unique strengths of all school community members and encourages them to apply their talents to benefit all.

**Vision:**

Reach your full potential

Rossville School

R – Respectful

O – Optimistic

S – Self motivated

S - Sharers

V - Valuable

I - Independent

L – Lifelong learners

L - Leaders

E – Enthusiastic

**PRINCIPAL’S MESSAGE: Crystal Klassen**

Welcome to what promises to be a year of learning and success for our students! The beginning of a new school year is an exciting time as students, school staff and parents begin the year with a sense of excitement and new ideas. It is a time to reflect on what is important in our school and our community. Academics, school program activities, and community/parent involvement are all key components of a strong school. I look forward to the opportunity to learn and work in the Rossville School community as we all work together to create the best possible learning environment and opportunities for our students.

***Rossville School Staff***

**Crystal Klassen – Principal / Grade 4 to 7**

**Megan Chabot – Kindergarten and Grade 1 to 3**

**Joleen Scheible – Secretary / Librarian & EA**

* **EA**

**Cathy Strong – Caretaker**

***Bell Schedule***

8:55 – 10:15 – Classes

10:15 – 10:30 – Recess

10:30 – 11:45 - Classes

11:45 – 12:30 – Lunch

12:30 – 1:50 – Classes

1:50 – 2:05 – Recess

2:05 – 3:25 Classes

**We ask that students do not arrive before 8:35 as there is no one available for supervision until that time.**

**Lunch & Snack Procedures**

For snack time we ask that students be sent with a simple nutritious snack. At lunch students will be supervised in a classroom from 11:45 – 12:05. At this time students will have access to microwaves, we would just ask parents to keep in mind timeliness as we have a limited time for lunch. If you are sending Kraft Noodles that need to cook for more than a minute please cook them at home and send them to be reheated at school

**After School**

Please notify the school of any changes in your child’s regular after school travel arrangements. Students will not be allowed to make changes in transportation without written or verbal permission from parents/guardians to the office/teacher. **Students are expected to go directly home following school dismissal.** Teachers will contact parents if a student will be staying after school. A student will only be permitted to leave the school with someone other than parent/guardian if the parent/guardian has communicated with the secretary/teacher.

**RIGHTS AND RESPONSIBILITIES OF STUDENTS**

We work within a framework of rights and responsibilities. When students understand this connection, they will have a guide for a successful future. At Rossville School we believe every student has the following rights and responsibilities:

1. Each student has the **RIGHT** to learn at Rossville School.

It is their **RESPONSIBILITY** to:

 Arrive on time

 Complete all work to the best of their ability

 Make up any missed work

 Be prepared for classes

 Get involved in all aspects of their education

1. Each student has the **RIGHT** to be safe at Rossville School.

It is the responsibility of each student to be respectful of each other’s’ space.

1. Each student has the **RIGHT** to privacy and their personal space.

It is their **RESPONSIBILITY** to respect the personal property of others and to accept other people’s right to privacy.

***Friendly Reminders***

If any of your contact information changed, please contact Mrs. Scheible at the school. Ex - cell phone numbers, box numbers.

Please dress your child appropriately for the weather for the WHOLE day.

PARENT VISITS TO SCHOOL

The doors to our school are always open for visitors. Parents and other members of the community are always welcome to visit us for special occasions and whenever you have matters you wish to discuss. Please advise the office on your arrival.

Meaningful parental engagement is encouraged and welcomed here. Both staff and parents are learning how to manage and utilize parental expertise and enthusiasm to enhance student learning. School culture is positive and rich when parents are integral to school operations.

Meaningful parent involvement does not mean that all must play the same role. There are many ways a parent can be meaningfully involved in their child’s school life. The way each parent chooses will depend on their own personality, lifestyle, and time availability. Visible support for learning and for school is perhaps the most powerful means of involvement (reading, helping with homework, encouraging, advocating, and letting students take responsibility).

Henderson, Masburge and Ooms (1986) identified the following parental roles in school – all equally important:

* + 1. Parents as spectators
		2. Parents as supporters
		3. Parents as advisors
		4. Parents as collaborators

REPORTING HIGHLIGHTS

Reporting student progress to families is a yearlong process. It is a commitment to dialogue that includes the following components for kindergarten to grade7:

* The **Three Way Conference** where the parents, student and teacher meet to share information and identify one or two goals for the child.
* A **second conference**, which may be teacher or parent initiated, where information is shared and goals are updated.
* The **In-depth Reports** November, March and June where student progress is communicated to the parent and others.
* **Ongoing dialogue** where information is heard through classroom and school newsletters, telephone calls, informal visits, portfolios, and questionnaires.
* Parents are encouraged to **share** any information with the teacher that may enhance learning opportunities for their child. If questions or concerns arise, please call immediately.

IMPORTANT DATES FOR THE YEAR

September 3 – First Day of School

September 18 – Picture Day

September 18 - Parent Open House / Welcome Back

September 20 – Terry Fox Walk (PM)

September 27 & 30 – Professional Development (PD) – No School

October 14 – Thanksgiving

October 15 – PD – No School

October 28 – PD – No School

October 31 – Halloween

November 7 – Remembrance Day Service

November 8 & 11 – No School

November 29 – PD – No School

December 19 – Christmas Concert

December 21 – Begin Christmas Break

January 6 – Back to School

January 31 – PD – No School

February 14 – Valentine’s Day

February 17 – 21 – Winter Break

March 9 – PD – No School

March 20 – No School

March 30 – PD – No School

April 10 – 17 – Spring Break

May 8 – Mother’s Day Tea

May 18 – Victoria Day

May 19 – PD - No School

June 26 – Last Day of School

June 30 – Report Cards

**Throughout the year, we will be adding different events to the list. Please refer to the monthly calendar or the school website for up to date information regarding activities at the school for students, staff, parents and community members.**